



# Office of Financial Aid & Scholarships

## 2025-2026 Head of Household Eligibility - Student

Student name (Last name, First name)

A-State ID number

Cell phone number

On your 2023 Federal Income Tax Return, you have reported your tax filing status as “Head of Household”. However, based on the information received from the FAFSA, we believe your tax filing status may be incorrect. If you are unfamiliar with IRS Regulations, and have questions regarding your tax filing status, we encourage you to review IRS Publication 504 or contact the IRS directly (1-800-829-1040).

### What was your 2023 Tax Filing Status as of December 31, 2023?

Information regarding selecting a tax filing status can be found on the IRS website at  
<https://www.irs.gov/help/ita/what-is-my-filing-status>

I was married and not separated from my spouse.

IRS regulations require the filing status “Married Filing Jointly” or “Married Filing Separately” for individuals who are married at the end of the 2023 tax year.

I was married, but I was separated from my spouse for the last 6 months of 2023.

IRS regulations allow a person who is married to file as “Head of Household” if they were considered unmarried on the last day of the tax year, did not live in the same home as his/her spouse for at least the last 6 months of the tax year, paid more than 50% of the cost of keeping up the home for 2023, and had a “qualifying” person live in the house for more than half the year.

Based on the IRS filing requirements, were you qualified to file “Head of Household” for 2023?  Yes  No

If you are married but were separated for the last 6 months of 2023, you/your spouse were qualified to file “Head of Household”, please attach the following:

1. A written statement explaining in detail why you were allowed to file using the “Head of Household” status as of 12/31/2024.
2. Proof of each person’s address (i.e. lease agreement or a signed copy of each person’s 2023 tax return) or other supporting documentation.

If you are married, you and your spouse were not qualified to file “Head of Household”, you/your spouse may need to file an amendment to the 2023 tax return to correct the filing status. If the taxes are amended, please attach the following:

1. A signed copy of the 1040X amended 2023 tax return for you/your spouse showing the tax filing status updated to “Married Filing Jointly” or “Married Filing Separately”.
2. A signed copy of the original 1040 tax return for you/your spouse.

**By signing this Verification Statement, I (we) certify that all information reported is complete and accurate. WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.**

X

STUDENT SIGNATURE

DATE

Please complete and return to: A-State Office of Financial Aid & Scholarships  
Mail: P.O. Box 1620 State University, AR 72467 Fax: 870-972-2794 Email: [finaid@astate.edu](mailto:finaid@astate.edu)