



Financial Aid Office Use ONLY

___ Appeal ___ Prerequisites*

Office of Financial Aid & Scholarships
Degree Completion Plan

*Prerequisites must include a Preparatory Coursework Form

This form is to be completed by the student's academic advisor or authorized representative within the academic department. Its purpose is to assist in clarifying the student's degree completion date, which is used to determine appropriate financial assistance.

► STEP 1 - STUDENT INFORMATION

Student name (Last name, First name)	
A-State ID number	Cell phone number

► STEP 2 - DEGREE INFORMATION

Degree being sought	Advisor's name
Total hours required to complete degree	Academic department
Hours <u>only</u> remaining to complete degree	Expected graduation date (semester/year)
Has the student been admitted into this degree program? <input type="checkbox"/> Yes <input type="checkbox"/> No	

► STEP 3 - TENTATIVE PLAN FOR COMPLETING THE DEGREE

Term	Course Name/Number	# of Hours	Term	Course Name/Number	# of Hours
_____	_____	_____	_____	_____	_____
	_____	_____		_____	_____
	_____	_____		_____	_____
	_____	_____		_____	_____
_____	_____	_____	_____	_____	_____
	_____	_____		_____	_____
	_____	_____		_____	_____
	_____	_____		_____	_____
_____	_____	_____	_____	_____	_____
	_____	_____		_____	_____
	_____	_____		_____	_____
	_____	_____		_____	_____

► STEP 4 - SIGNATURES

X

ADVISOR SIGNATURE

Date

X

STUDENT SIGNATURE

Date